

Meeting Minutes

Dunbar Elementary School

Date: Nov. 30, 2020

Time: 5:05-6:35pm

Location: Virtual via Zoom

- I. Call to order: 5:05 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ernest Sessoms, Jr.	Present
Parent/Guardian	Shronda Hall	Absent
Parent/Guardian	Billie Perdue	Absent
Parent/Guardian	Keondra Sheppard	Absent
Instructional Staff	Schajuan Jones	Present
Instructional Staff	Angela Montrel	Present
Instructional Staff	Carol Simms	Present
Community Member	Jacquetta Watkins	Present
Community Member	Howard Grant	Present
Swing Seat	Toiyen Dowell	Present
Student (High Schools)		

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by Jacquetta Watkins; Seconded by Angela Montrel
 Members Approving: 4
 Members Opposing: 0
 Members Abstaining: 0
Motion: Pass

Meeting Minutes

b. **Fill Vacant Positions**

Vacant Position:	Swing
Nominee's Name:	Toiyen Dowell
GO Team Members In favor	4
GO Team Members Opposed	0
GO Team Members Abstaining	0

c. **Fill Open Community Member Seat**

Open Position:	Community Member
Nominee's Name:	Howard Grant
GO Team Members In favor	5
GO Team Members Opposed	0
GO Team Members Abstaining	0

d. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by Howard Grant; Seconded by Carol Simms

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion: Pass

e. **Amendment: Election of Officers**

i. **Secretary: Result:** Toiyen Dowell

Officer Position:	Secretary
Nominee's Name:	Toiyen Dowell
GO Team Members In favor	4
GO Team Members Opposed	0
GO Team Members Abstaining	0

ii. Community Member: Result: Howard Grant

Officer Position:	Community Member
Nominee's Name:	Howard Grant
GO Team Members In favor	5
GO Team Members Opposed	0
GO Team Members Abstaining	0

IV. Discussion Items

- a. **Discussion Item 1: Dunbar Virtual Learning Updates**
 - i. Parental intent forms will be live Dec. 3rd-21st
 - ii. Parents will have 3 options (face-to-face, virtual, AVA Jr.)
 - iii. Wednesdays will be asynchronous
 - iv. 1:1 devices will not arrive until December (Kdg: iPads, 1st-12th: Chromebooks)
 - v. "Tailor made Thursdays" are used for small group interventions and rotations
 - vi. Face-to-face intervention occurs for a select group of students on Tuesdays and Thursdays from 1:30-2:30pm

V. Information Items

- a. **Friday, November 20, 2020 Distributions at Dunbar**
 - i. Fridays are "Family Days"
 - ii. Food pantry-turkeys, hams, and boxes of produce, eggs, and milk were distributed to families and community members
 - iii. Academic certificates were given
 - iv. PBIS incentives were give for behavior and participation
 - v. Attendance incentives were given to students and their parents
- b. **FELT Team Updates and Priorities**
 - i. Michelle Walker explained that the Family Engagement Leadership Team is comprised of staff members, community members, and parents
 - ii. Meetings occur quarterly
 - iii. The goal of the committee is to increase parent engagement
 - iv. The committee is currently looking for additional members

VI. Announcements

- a. **Public Comment (if applicable)**
- b. **Announcements**
 - i. December 16th-Angel Tree
 - ii. December 17th-Gift Give Away and Food Pantry

- iii. PTA is still active; board members will remain until school resumes face-to-face

VII. Adjournment

Motion made by Jacquetta Watkins; Seconded by Toiyen Dowell

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion: Pass

ADJOURNED AT 6:35 pm

Minutes Taken By: Toiyen Dowell

Position: Secretary

Date Approved: December 10, 2020